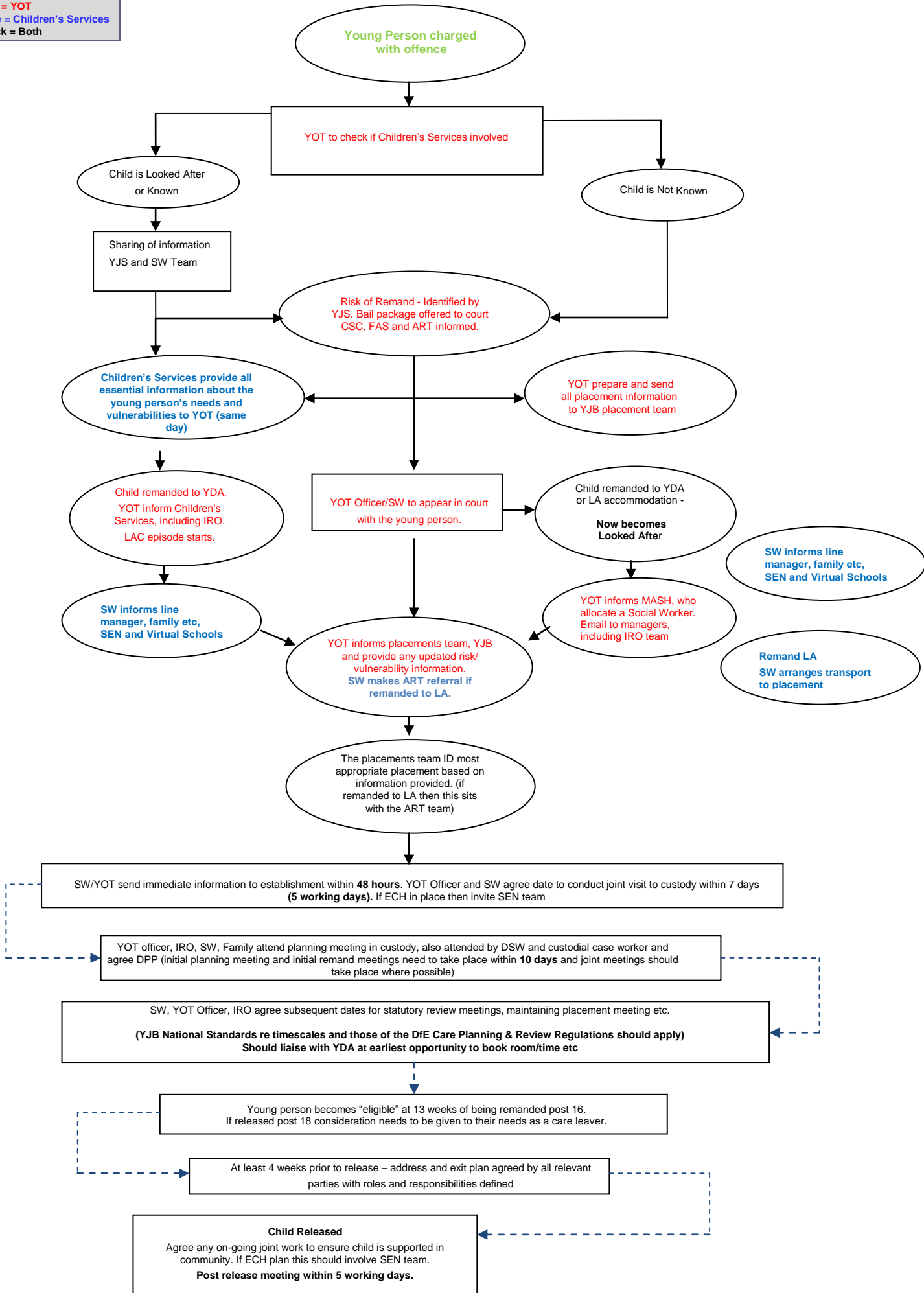


YOT and Children's Social Care Practitioner  
Responsibility Flowchart - Remand

**Key:**  
Red = YOT  
Blue = Children's Services  
Black = Both



## **YJS and Children's Social Care responsibilities for LAC remands**

*\* This should be read in conjunction with the colour coded flowchart*

### **1. Young person charged with offence and risk of remand identified**

#### **YJS will:**

- Gather information in regard to vulnerability and risks to assess for bail
- Send email to Service Managers of CSC (LAC, MASH & CP) and ART to advise of possible remand
- Provide information to social worker (or MASH if case is unallocated)
- Attend court or liaise with out of borough court officer
- Present bail package / recommendations to the court
- Send Placement Information Form (PIF) to Youth Justice Board (YJB), indicating placement suitability / vulnerability concerns. This should be sent 24hours before remand or ASAP.

#### **Social worker / MASH social worker will:**

- Provide current information about vulnerability to YJS worker (24hours before or day of court)
- Liaise with ART about placement options for possible remand to local authority accommodation

#### **ART**

- To be on standby and start identifying possible foster care placement options
- Pass information to YJS via Social Worker

### **Court can make one of following decisions when adjourning case to next date (for reports or trial):**

- No conditions of bail
- Stipulate conditions of bail (can include curfew, residence, non-contact with witnesses, attendance at Youth Justice Service or police station)
- Refuse bail and remand to Local Authority Accommodation (can include conditions similar to conditional bail)
- Refuse bail and deem meets requirement for Remand to Youth Detention Accommodation (e.g. Secure Children's Home, Secure Training Centre or Young Offenders Institute – location decided by the YJB and informed by PIF)

## 2. Young person remanded to LA accommodation / Youth Detention

(LAC episode starts, if not already LAC)

### YJS will (if Remand YDA):

- Send Post-Court report to Youth Justice Board, highlight vulnerability and self-harm concerns (to be sent on day of court). Send assessment documents on the same day for new remands.
- Send copy of AssetPlus to allocated Social Worker
- Email Service Managers of CSC (LAC, MASH & CP), ART and the lead IROs to advise of outcome (to be sent on the day of court outcome)
- Arrange joint visit to custody with social worker (visit to be held within 5 working days).
- Arrange remand planning meetings with social worker and secure estate (can coincide with joint visit or be an additional meeting - must be held within 10 working days)
- Inform the family of secure location and dates and invite to meetings
- Manager to email PA for LAC Service Manager to advise of new name for tracking spreadsheet

### Social worker will:

- Follow LAC process. Including new LAC child alert email, copying in Participations, Safeguarding manager (IRO), LAC nurse, Welfare benefits officer, ATM, Team Manager, LAC and Permanency Service Manager, Team admin, Virtual Schools and ART duty.
- Liaise with YJS worker about dates for LAC visit / reviews and Remand planning meetings
- Invite SEN team if young person subject to ECH plan

*If case unallocated at time of remand: MASH allocated SW to do above and transfer at first LAC review, depending on care plan.*

### ART

- If remanded to LA then responsible for identifying placement.

### IRO

- Identified / allocated if not previously LAC
- Liaise with social worker in regard to reviews.

### Virtual Schools /SEN Team

- Ensure PEP is updated
- Attend remand meetings as necessary

**ALL: Maintain own section of tracker spreadsheet for LAPSO panel meeting (held bi-monthly) to ensure tasks and timeframes up to date.**

### 3. Ongoing remand (with remand reviews / LAC reviews per timescales)

#### YJS will:

- Send planning documents (and any review AssetPlus) completed by secure estate to all parties
- Liaise with social worker and solicitor about any bail applications
- Attend court hearings - certainly last day of trial
- Ensure documents are 'paperclipped' to careworks and contacts reflect remand planning
- Maintain spreadsheet with trial dates and remand meeting dates

#### Social Worker will:

- Liaise with YJS about any bail applications
- Attend court hearings if possible, certainly the start and end dates of trial and any dates of bail applications (in case bail granted or remand to local authority accommodation ordered)
- Ensure care plans and other documents are up to date
- Maintain spreadsheet to confirm tasks and highlight any areas of concern

#### IRO will:

- Maintain spreadsheet to confirm name of allocated IRO and outline tasks completed and highlight any areas of concern

#### Virtual Schools / SEN Team

- Liaise with professionals about education provision on potential release
- Update spreadsheet